

Commissioner's Quality Award - Beaver Section

(Bronze Level)

As adult volunteers, we have made a commitment to deliver a quality program to our members. White Pine Council is pleased to provide volunteers with this checklist to ensure the program that is being delivered meets quality standards.

Program Planning

The Colony has a:

- short-range (one month)
- medium-range (three months) and
- long-range (one year) program plan which reflects the program goals as outlined in *B.P.&P.*, and/or elements as outlined in the *Beaver Leader's Handbook*
- Weekly programs are conducted as described in the *Beaver Leader's Handbook*, and incorporate appropriate safety precautions

Outdoors

Opportunities are provided for Beavers to participate in outdoor activities as often as possible. Beaver minimum standards require:

- One regular meeting per month outdoors
- One weekend outing every two months
- One night at camp annually
- All activities follow Policies and Accepted Practices, as outlined by *Camping/Outdoor Activities, Section 10000, B.P. & P.*

Youth Input

- Beavers are regularly consulted and utilized, when and where appropriate, in program planning and delivery
- Small groups (Lodges) are used to deliver activities to different aged members which reflects their skills/interests
- Youth are actively engaged in the creation of their section's Code of Conduct

Environmental Awareness

Opportunities are provided (as often as possible) for Beavers to participate in activities which increase their understanding and awareness of their role in preserving the environment, with the minimum standard being one project/activity annually

- Demonstrate how activities are conducted in a manner which reflects appropriate environmental awareness and practices

Spiritual Emphasis

Spiritual emphasis is regularly incorporated throughout the program. Examples may include, but are not limited to:

- Opening and Closing Prayers
- Use of Promise, Law and Motto
- Scouts Own and Scouter's Five

Community Service

Opportunities are provided for Beavers to participate in community service projects/events as often as possible

- Minimum standard: one annually

Membership/Retention

- No youth who is willing to subscribe to the Promise and Law is denied membership (i.e. Scouts Canada does not want any waiting lists, youth are either registered or re-directed)
- Contact Leader (or designate) personally invites Beavers back at the beginning of each year
- Those not returning at any time of the year are contacted by the Contact Leader (or designate) to determine the reasons why

Linking

Opportunities are provided (as often as possible) for Beavers to interact with Cubs, with the minimum standard being:

- One regular meeting and one other activity with a Cub Pack annually
- Keoo is utilized as part of the leadership team
- Senior Beavers of "swimming up" age have at least one other opportunity to interact with a Cub Pack

Family/Parental Involvement

- Parental involvement is encouraged. Opportunities are provided for family/parent involvement as often as possible
- Minimum standard: four events annually
- Regular communication occurs to inform parents of program plans and changes through contacts, such as meetings, phone calls, calendars and newsletters, etc.

Training/Leadership

- All leaders achieve Wood Badge Part I recognition during the first year
- At least one Leader in the Colony has a Wood Badge Part II (Beaver Section) recognition
- At least one member of the Colony leadership team holds a current, recognized first aid qualification
- The leadership team has obtained the necessary attitude, skills, knowledge and/or training required to conduct outdoor programs, or has recruited a skilled resource person(s) with such knowledge to attend the outing/activity
- Youth members (e.g. activity leaders, Scouters-in-Training, Keoo) are included as part of the leadership team

Administration

The following are performed to administer the Colony:

- Submit a budget to the group committee for a year's activities
- Maintain appropriate financial records, and submit proper financial statements to the Group Committee
- Provide an annual inventory of all equipment and property to the Group Committee
- Ensure a representative from the section leadership team attends at least 90 percent of Group Committee meetings
- Participate in all Scouts Canada's official fundraisers

Commissioner's Quality Award - Beaver Section (Silver Level)

All Silver level requirements are to be completed in addition to the Bronze level requirements.

○ Program Planning

- Produce a written, detailed, 3-year plan/strategy
- Plan and deliver an inter-Colony Event

○ Outdoors

- Participate in one Area/Council Event (e.g. Beaveree)
- The Colony participates 1 two-night camp or 2 one-night camps per year (in addition to Bronze level requirements)

○ Community Service

- Participate in one additional Community Service event annually
- Organise a fun event for the community for an age group of your choice (e.g. carolling for senior's at Christmas, etc.)

○ Training/Leadership

- At least 2 leaders or 50% of the leadership team (whichever is greater) must have Wood Badge Part II (Beavers) or are registered to take the next Wood Badge Part II training.
- 50% of the members of the leadership team hold a current, recognised standard first aid (with CPR) qualification.

Commissioner's Quality Award - Beaver Section (Gold Level)

All Gold level requirements are to be completed in addition to the Bronze and Silver level requirements.

○ Program Planning

- Submit for publication an item (e.g. theme, detailed activity success idea, photo, etc.) in "Scouting Life" magazine or in the local press
- At least one member of the leadership team actively participates as a part of the planning committee for an Area/Council Event

○ Outdoors

- Participate in 1 additional event hosted by either Area and/or Council (e.g. Beaveree, Sharing Session)
- 50% of all meetings held "out of hall" (not in usual meeting place, preferably out-of-doors)

○ Community Service

- Take on a Community project that is long term and maintain it for at least one year
- Participate in a new project that benefits the disadvantaged (e.g. food bank, homeless shelter) that you have not done in the past 3 years

○ Training/Leadership

- At least 3 leaders or 75% of the leadership team (whichever is greater) have Wood Badge Part II (Beavers) or are registered to take the next Wood Badge Part II training
- A formal succession plan is in place to replace outgoing leaders, train new leaders and encourage parents to join the leadership team

Instructions

The Commissioner's Quality Award is designed to help recognise excellence in the Section through the delivery of a quality program.

To receive the Bronze Level Award, each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Group Committee and the award is presented by the Group Commissioner and/or the Area Commissioner.

To receive the Silver Level Award, all Bronze Level requirements plus each Silver Level item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Area Service Team and the award is presented by the Area Commissioner.

To receive the Gold Level Award, all Bronze Level requirements plus all Silver Level requirements plus all Gold Level requirements. Each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Council Service Team and the award is presented by the Council Commissioner.

Submissions for each level of the award must be made before Oct. 31st (of the beginning of that Scouting year) which will include all planning documentation. This will be checked by the appropriate certifying level and then passed up to Council as the registration for the award for the section. All other supporting documentation will be checked by the appropriate certifying level and then passed up to Council before the end of that Scouting year (Aug. 31st of the following year). The award recognition will then be sent to the appropriate Commissioner for presentation. Gold level awards will be presented at the White Pine Annual General Meeting in November of the next Scouting year (the Nov. immediately following the Aug. 31st deadline).

Commissioner's Quality Award - Cub Section (Bronze Level)

As adult volunteers, we have made a commitment to deliver a quality program to our members. White Pine Council is pleased to provide volunteers with this checklist to ensure the program that is being delivered meets quality standards.

Program Planning

Packs have:

- short-range (one month)
- medium-range (three months) and
- long-range (one year) program plan which reflects the program goals as outlined in *B.P. & P* and /or elements, as outlined in the *Wolf Cub Leader's Handbook*
- Weekly programs are typically conducted as described in the *Wolf Cub Leader's Handbook*, and incorporate appropriate safety precautions

Outdoors

Opportunities are provided, as often as possible, for Cubs to participate in outdoor activities. Cub minimum standards require:

- One regular meeting per month outdoors
- One weekend outing every two months
- Three nights at camp annually
- All activities follow Policies and Accepted Practices, as outlined by *Camping/Outdoor Activities, Section 10000, B.P. & P.*

Youth Input

- Cubs are regularly consulted and utilized (when and where appropriate), in program planning and delivery
- Sixers and Seconds are utilized as part of the leadership team
- A Sixer's Council meets on a regular basis
- Youth are actively engaged in the creation of their section's Code of Conduct

Badge/Award Program

- The program provides Cubs with regular opportunities to engage in and complete requirements of the Cub badge, star and award system

Environmental Awareness

Opportunities are provided, as often as possible, for Cubs to participate in activities which increase their understanding and awareness of their role in preserving the environment

- Minimum standard being one project/activity annually.
- Demonstrate how activities are conducted in a manner which reflects appropriate environmental awareness and practices

Spiritual Emphasis

Spiritual emphasis is regularly incorporated throughout the program. Examples may include, but are not limited to:

- Opening and Closing Prayers
- Use of Promise, Law and Motto
- Scouts Own and Scouter's Five
- Religion in Life Award program

Community Service

Opportunities are provided, as often as possible, for Cubs to participate in community service projects/events

- Minimum standard: two held annually

Membership/Retention

- No youth who is willing to subscribe to the Promise and Law is denied membership (i.e. Scouts Canada does not want any waiting lists, youth are either registered or re-directed)
- Contact Leader (or designate) personally invites Cubs back at the beginning of each year
- Those not returning at any time of the year are contacted by the Contact Leader (or designate) to determine the reasons why
- One activity per year focuses on increasing membership

Linking

Opportunities are provided for Cubs to interact with Beavers and Scouts as often as possible, with the minimum standard being:

- One regular meeting and one other activity with a Beaver Colony annually
- One regular meeting and one other activity with a Scout Troop annually
- Kim is utilized as part of the leadership team
- A Cub is selected to serve as a Keeo with a Beaver Colony
- Senior Cubs of advancement age have at least one other opportunity to interact with a Scout Troop

Family/Parental Involvement

- Parental involvement is encouraged
- Opportunities are provided for family/parent involvement as often as possible
- Minimum standard: Three events annually
- Regular communication occurs to inform parents of program plans and changes, through contacts such as meetings, phone calls, calendars and newsletters, etc.

Training/Leadership

- All leaders achieve Wood Badge Part I recognition during the first year
- At least one Leader in the Pack has a Wood Badge Part II (Cub Section) recognition
- At least one member of the Pack leadership team holds a current, recognised first aid qualification
- The leadership team has obtained the necessary attitude, skills, knowledge and/or training required to conduct outdoor programs, or has recruited a skilled resource person(s) with such knowledge to attend the outing/activity
- Youth members (e.g. activity leaders, Scouters-in-Training, Kim) are included as part of the leadership team

Administration

The following are performed to administer the Pack:

- Maintain current and accurate troop records, including attendance and Cubs' progress records
- Submit a plan and related budget to the Group Committee for a year's activities
- Maintain appropriate financial records, and submit proper financial statements to the Group Committee
- Provide an annual inventory of all equipment and property to the Group Committee
- Ensure a representative from the section leadership team attends at least 90 percent of Group Committee meetings.
- Participate in all Scouts Canada's official fundraisers

Commissioner's Quality Award - Cub Section (Silver Level)

All Silver level requirements are to be completed in addition to the Bronze level requirements.

Program Planning

- Produce a written, detailed, 3-year plan/strategy to ensure youth will all have the opportunity to achieve a Six Star Award
- Participate in an Area/Council Event planning committee (e.g. Cuboree, etc.)

Community Service

- Provide service to your sponsor at least once per year
- Provide service once per year to one additional community organization (e.g. food bank, senior's home, distributing holiday gifts through a service sponsored organisation, etc.)

Outdoors

- Demonstrate program variety through a minimum of two overnight camps (2 nights each), with different locations/ themes/new skills programs for each (e.g. winter camping, canoeing, event location, etc.)
- Take part in one Area/Council Event (e.g. Cuboree, etc.)

Training/Leadership

- At least 2 leaders or 50% of the leadership team (whichever is greater) must have Wood Badge Part II (Cubs) or are registered to take the next Wood Badge Part II training
- 50% of the members of the leadership team hold a current, recognised standard first aid (with CPR) qualification.

Commissioner's Quality Award - Cub Section (Gold Level)

All Gold level requirements are to be completed in addition to the Bronze and Silver level requirements.

Program Planning

- Three year detailed plans are archived and used as a planning tool for future leadership, with detailed success/failure comments included
- Sixer's Council attends a minimum of two program planning meetings per year to provide youth perspective & interests

Community Service

- Take on a 2 year commitment to support your community with input from your sponsor/Group Committee (focus on environmental, social, educational, issues etc.)
- Support local community activities by participating in 2 local events (e.g. parade, festival, seasonal event, etc.)

Outdoors

- Participate in at least 1 three night camping event with a unique theme (e.g. wall climbing, swimming, etc.)
- Plan and participate in one joint camp with another Pack

Training/Leadership

- At least 3 leaders or 75% of the leadership team (whichever is greater) have Wood Badge Part II (Cubs) or are registered to take the next Wood Badge Part II training
- A formal succession plan is in place to replace outgoing leaders, train new leaders and encourage parents to join the leadership team

Instructions

The Commissioner's Quality Award is designed to help recognise excellence in the Section through the delivery of a quality program.

To receive the Bronze Level Award, each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Group Committee and the award is presented by the Group Commissioner and/or the Area Commissioner.

To receive the Silver Level Award, all Bronze Level requirements plus each Silver Level item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Area Service Team and the award is presented by the Area Commissioner.

To receive the Gold Level Award, all Bronze Level requirements plus all Silver Level requirements plus all Gold Level requirements. Each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Council Service Team and the award is presented by the Council Commissioner.

Submissions for each level of the award must be made before Oct. 31st (of the beginning of that Scouting year) which will include all planning documentation. This will be checked by the appropriate certifying level and then passed up to Council as the registration for the award for the section. All other supporting documentation will be checked by the appropriate certifying level and then passed up to Council before the end of that Scouting year (Aug. 31st of the following year). The award recognition will then be sent to the appropriate Commissioner for presentation. Gold level awards will be presented at the White Pine Annual General Meeting in November of the next Scouting year (the Nov. immediately following the Aug. 31st deadline).

Commissioner's Quality Award - Scout Section (Bronze Level)

As adult volunteers, we have made a commitment to deliver a quality program to our members. White Pine Council is pleased to provide volunteers with this checklist to ensure the program that is being delivered meets quality standards.

Program Planning

Troops have:

- short-range (one month)
- medium-range (three months) and
- long-range (one year) program plan which reflects the program goals as outlined in *B.P. & P.*
- Weekly programs are typically conducted as described in the *Scout Leader's Handbook*, and incorporate appropriate safety precautions

Outdoors

Opportunities are provided for Scouts to participate in outdoor activities as often as possible. Scout minimum standards require:

- One regular meeting per month outdoors
- One weekend outing every two months
- Six nights at camp annually
- All activities follow Policies and Accepted Practices, as outlined by *Camping/Outdoor Activities, Section 10000, B.P. & P.*

Youth Input

- Scouts are regularly consulted and utilized, in program planning and delivery
- Patrol Leaders and assistants form essential parts of the leadership team
- A Court of Honour is employed on a regular basis
- Youth are actively engaged in the creation of their section's Code of Conduct

Badge/Award Program

- The program provides Scouts with regular opportunities to engage in and complete requirements of the Scout Badge/Award system
- Using the information from "My Path to the Chief Scout's Award," all Scouts create personal plans

Environmental Awareness

Opportunities are provided, as often as possible, for Scouts to participate in activities which increase their understanding and awareness of their role in preserving the environment.

- Minimum standard being one project/activity annually
- Demonstrate how activities are conducted in a manner which reflects appropriate environmental awareness and practices

Spiritual Emphasis

Spiritual emphasis is regularly incorporated throughout the program. Examples may include, but are not limited to:

- Opening and Closing Prayers
- Use of Promise, Law and Motto
- Scouts Own and Scouter's Five
- Religion in Life Award program

Community Service

Opportunities are provided for Scouts to participate in community service projects/events as often as possible.

- Minimum standard: two held annually

Membership/Retention

- No youth who is willing to subscribe to the Promise and Law is denied membership (i.e. Scouts Canada does not want any waiting lists, youth are either registered or re-directed)
- Contact Leader (or designate) personally invites Scouts back at the beginning of each year
- Those not returning at any time of the year are contacted by the Contact Leader (or designate) to determine the reasons why
- One activity per year focuses on increasing membership

Linking

As often as possible, opportunities are provided for Scouts to interact with Cubs and Venturers, with the minimum standard being:

- One regular meeting and one other activity with a Cub Pack annually
- One regular meeting and one other activity with a Venturer Company annually
- A Scout is selected to serve as a Kim for a Cub Pack.
- Senior Scouts of advancement age have at least one other opportunity to interact with a Venturer Company

Family/Parental Involvement

Opportunities are provided for family/parent involvement as often as possible

- Minimum standard: four events annually
- Parental involvement is encouraged
- Regular communication occurs to inform parents of program plans and changes through contacts, such as meetings, phone calls, calendars and newsletters, etc.

Training/Leadership

- All leaders achieve Wood Badge Part I recognition during the first year
- At least one Leader in the Troop has a Wood Badge Part II (Scout Section) recognition
- At least one member of the leadership team holds a current, recognised first aid qualification
- The leadership team has obtained the necessary attitude, skills, knowledge and/or training required to conduct outdoor programs, or has recruited a skilled resource person(s) with such knowledge to attend the outing/activity
- Youth members (e.g. activity leaders, Scouters-in-Training, Patrol Leaders, etc.) are included as part of the leadership team

Administration

The following are performed to administer the Troop:

- Maintain current and accurate Troop records, including attendance and Scouts' progress records
- Submit a budget to the Group Committee for a year's activities
- Maintain appropriate financial records, and submit proper financial statements to the Group Committee
- Provide an annual inventory of all equipment and property to the Group Committee
- Ensure a representative from the section leadership team attends at least 90 percent of Group Committee meetings
- Participate in all Scouts Canada's official fundraisers
- Participate in at least one Area/Council Event annually

Commissioner's Quality Award - Scout Section (Silver Level)

All Silver level requirements are to be completed in addition to the Bronze level requirements.

- Program Planning**
 - Produce a written, detailed 3-year plan/strategy to ensure youth will all have the opportunity to achieve the Chief Scout's Award
 - Plan and participate in 1 joint meeting night with another Troop

- Community Service**
 - Provide additional service to the sponsor at least once per year
 - Provide service once per year to one additional community organization (e.g. food bank, senior's home, distributing holiday gifts through a service sponsored organisation, etc.)

- Outdoors**
 - Participate in 1 day strenuous, outdoor event (e.g. 35 km bike trip, 20 km canoe trip, 16 km hike, or experience equivalent exertion by hiking to a mountain top, etc.)
 - Demonstrate program variety by participating in 2 additional overnight camps that have a different theme/focus or introduce new skills (e.g. backpacking, canoeing, standing camp emphasising scout craft skills, winter camping, historical re-enactment, etc.)

- Training/Leadership**
 - At least 2 leaders or 50% of the leadership team (whichever is greater) must have Wood Badge Part II (Scouts) or are registered to take the next Wood Badge Part II training.
 - 50% of the members of the leadership team hold a current, recognised standard first aid (with CPR) qualification.

Commissioner's Quality Award - Scout Section (Gold Level)

All Gold level requirements are to be completed in addition to the Bronze and Silver level requirements.

- Program Planning**
 - At least 1 youth member attends 2 Group Committee meetings, presenting the Troop activity plan and solicits feedback, reporting back to the Court of Honour and Troop
 - Plan and participate in a joint meeting with another Troop where a specific skill is taught

- Community Service**
 - Participate in one 2-year commitment (e.g. adopt a trail, highway or park, etc.) working in conjunction with local officials
 - Support local community activities by participating at least 2 times in local event² (e.g. festival day, holiday parade, Special Olympics, etc.)

- Outdoors**
 - Participate in a 6 day camp. Attempt to embrace "World Scouting" by participating in a camp sponsored by a Scouts Canada organisation or other international scouting organisation. Youth working on the Duke of Edinburgh Award, see Adventurous Journey requirements
 - For one of the overnight camps, participate with a troop from another Area, Council, Province or country where new skills are learned

- Training/Leadership**
 - At least 3 leaders or 75% of the leadership team (whichever is greater) have Wood Badge Part II (Scouts) or are registered to take the next Wood Badge Part II training
 - A formal succession plan is in place to replace outgoing leaders, train new leaders and encourage parents to join the leadership team

Instructions

The Commissioner's Quality Award is designed to help recognise excellence in the Section through the delivery of a quality program. To receive the Bronze Level Award, each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Group Committee and the award is presented by the Group Commissioner and/or the Area Commissioner.

To receive the Silver Level Award, all Bronze Level requirements plus each Silver Level item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Area Service Team and the award is presented by the Area Commissioner.

To receive the Gold Level Award, all Bronze Level requirements plus all Silver Level requirements plus all Gold Level requirements. Each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Council Service Team and the award is presented by the Council Commissioner.

Submissions for each level of the award must be made before Oct. 31st (of the beginning of that Scouting year) which will include all planning documentation. This will be checked by the appropriate certifying level and then passed up to Council as the registration for the award for the section. All other supporting documentation will be checked by the appropriate certifying level and then passed up to Council before the end of that Scouting year (Aug. 31st of the following year). The award recognition will then be sent to the appropriate Commissioner for presentation. Gold level awards will be presented at the White Pine Annual General Meeting in November of the next Scouting year (the Nov. immediately following the Aug. 31st deadline).

Commissioner's Quality Award - Venturer Section (Bronze Level)

As adult volunteers, we have made a commitment to deliver a quality program to our members. White Pine Council is pleased to provide volunteers with this checklist to ensure the program that is being delivered meets quality standards.

Program Planning

Companies have:

- short-range (one month)
- medium-range (three months) and
- long-range (one year) program plan which reflects the program goals as outlined in *B.P. & P.*
- Weekly programs are typically conducted as described in the *Venturer Advisor's Handbook*, and incorporate appropriate safety precautions

Outdoors

Opportunities are provided for Venturers to participate in outdoor activities as often as possible. Venturer minimum standards require:

- One regular meeting per month outdoors
- One weekend outing every two months
- Six nights at camp annually in a wide variety of settings
- All activities follow Policies and Accepted Practices, as outlined by *Camping/Outdoor Activities, Section 10000, B.P. & P.*

Youth Input

- Venturers actively plan and operate the Company program, incorporating the skills and abilities of all youth members
- Youth seek the Advisor's input
- Youth are actively engaged in the creation of their section's Code of Conduct

Badge/Award Program

- The program provides Venturers with regular opportunities to engage in and complete requirements of the Venturer badge /award system including the Queen's Venturer Award, the Amory Adventure Award and the Duke of Edinburgh Award

Environmental Awareness

Opportunities are provided (as often as possible) for Venturers to participate in activities which increase their understanding and awareness of their role in preserving the environment

- Minimum standard: one project annually
- Demonstrate how activities are conducted in a manner which reflects appropriate environmental awareness and practices

Spiritual Emphasis

Spiritual emphasis is regularly incorporated throughout the program. Examples may include, but are not limited to:

- Opening and Closing Prayers
- Use of Promise, Law and Motto
- Scouts Own and Scouter's Five
- Religion in Life Award program

Community Service

Opportunities are provided for Venturers to participate in community service projects/events as often as possible.

- Minimum standard: three projects annually

Membership/Retention

- No youth who is willing to subscribe to the Promise and Law is denied membership (i.e. Scouts Canada does not want any waiting lists, youth are either registered or re-directed)
- Venturers are personally invited back at the beginning of each year by a member of the Company Executive
- Those not returning at any time of the year are contacted by the Company Executive to determine the reasons why
- One activity per year focuses on increasing membership

Linking

Opportunities are provided for Venturers to interact with Scouts and Rovers as often as possible. The minimum standard being:

- One regular meeting and one other activity with a Scout Troop annually
- One regular meeting and one other activity with a Rover Crew annually
- Senior Venturers of advancement age have at least one other opportunity to interact with a Rover Crew

Family/Parental Involvement

Scouts Canada encourages parental involvement at all times

- Regular communication occurs to inform parents of program plans and changes through contacts, such as meetings, phone calls, calendars and newsletters, etc.

Training/Leadership

- All Advisors achieve Wood Badge Part I recognition during the first year
- At least one Advisor in the Company has a Wood Badge Part II (Venturer Section) recognition
- At least one member of the leadership team or member of the Venturer Company should hold a current, recognised first aid qualification
- The leadership team has obtained the necessary attitude, skills, knowledge and/or training required to conduct outdoor programs, or has recruited a skilled resource person(s) with such knowledge to attend the outing/activity

Administration

The following are performed to administer the Company:

- Maintain current and accurate Company records
- Submit a plan and related budget to the Group Committee for a year's activities
- Maintain appropriate financial records, and submit proper financial statements to the Group Committee
- Provide an annual inventory of all equipment and property to the Group Committee
- Ensure a representative from the section leadership team, including youth, attends at least 90 percent of Group Committee meetings
- Participate in all Scouts Canada's official fundraisers
- Participate in at least 1 Area/Council Event

Commissioner's Quality Award - Venturer Section (Silver Level)

All Silver level requirements are to be completed in addition to the Bronze level requirements.

Program Planning

- Produce a written, detailed 3-year plan/strategy to ensure youth will all have the opportunity to achieve the Queen's Venturer Award
- Plan and participate in 1 joint meeting night with another Venturer Company

Outdoors

- Participate in at least 2 additional weekend camps per year (for a total of 7 nights, 1 must be winter tenting/snow shelter camping and 1 must be with another Venturer Company.)
- Participate in a 1 week expedition or attend a large-scale Jamboree

Community Service

- Provide additional short term service to the sponsor at least once per year
- Participate in 2 projects annually and must be of a long-term nature (1 year). One is to be environmental in nature and 1 is to benefit the disadvantaged (e.g. food bank, homeless shelter, etc.)

Training/Leadership

- At least 2 Advisors or 50% of the leadership team (whichever is greater) must have Wood Badge Part II (Venturers) or are registered to take the next Wood Badge Part II training
- 50% of the members of the leadership team (including the Executive) hold current, recognised standard first aid (with CPR) qualification

Commissioner's Quality Award - Venturer Section (Gold Level)

All Gold level requirements are to be completed in addition to the Bronze and Silver level requirements.

Program Planning

- The Company's three year detailed plans are archived and used as a planning tool for future leadership, with detailed success/failure comments included
- The Company plans and participates in 2 activities with other Venturer Companies, 1 of which is outside your Council area

Outdoors

- Participate in at least 2 additional weekend camps (for a total of at least 7 nights, 1 must be of a backpacking or canoeing type, and 1 must be Linking)
- Participate in a 1 week expedition (with Silver totalling to a 2 week expedition)

Community Service

- Take on a 1 year-long project to support your community with input from your sponsor/Group Committee (e.g. adopt a trail, highway or park, working in conjunction with local officials)
- Support local community activities by participating in 2 additional local events (e.g. parade, festival, seasonal event, etc.)

Training/Leadership

- At least 3 leaders or 75% of the leadership team (whichever is greater) have Wood Badge Part II (Beavers) or are registered to take the next Wood Badge Part II training
- A formal succession plan is in place to replace outgoing Advisors, train new Advisors and encourage parents to join the leadership team

Instructions

The Commissioner's Quality Award is designed to help recognise excellence in the Section through the delivery of a quality program.

To receive the Bronze Level Award, each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Group Committee and the award is presented by the Group Commissioner and/or the Area Commissioner.

To receive the Silver Level Award, all Bronze Level requirements plus each Silver Level item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Area Service Team and the award is presented by the Area Commissioner.

To receive the Gold Level Award, all Bronze Level requirements plus all Silver Level requirements plus all Gold Level requirements. Each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Council Service Team and the award is presented by the Council Commissioner.

Submissions for each level of the award must be made before Oct. 31st (of the beginning of that Scouting year) which will include all planning documentation. This will be checked by the appropriate certifying level and then passed up to Council as the registration for the award for the section. All other supporting documentation will be checked by the appropriate certifying level and then passed up to Council before the end of that Scouting year (Aug. 31st of the following year). The award recognition will then be sent to the appropriate Commissioner for presentation. Gold level awards will be presented at the White Pine Annual General Meeting in November of the next Scouting year (the Nov. immediately following the Aug. 31st deadline).

Commissioner's Quality Award - Rover Section (Bronze Level)

As adult volunteers, we have made a commitment to deliver a quality program to our members. White Pine Council is pleased to provide volunteers with this checklist to ensure the program that is being delivered meets quality standards.

Program Planning/Business of the Crew

Crews:

- Conduct a minimum of 4 Business Meetings Annually
- Plan/organise a minimum of 2 linking/joining activities with other Rover Crew(s) or with other Venturer Company(s)
- Programs are typically conducted in accordance with the *B.P. & P.*, and incorporate appropriate safety precautions

Outdoors

Opportunities are provided for Rovers to participate in outdoor activities as often as possible. Rover minimum standards require:

- Two outings/events annually
- Two Crew camps/events/sleep-outs/dances/car expeditions annually
- Two Rover Moots annually
- All activities follow Policies and Accepted Practices, as outlined by *Camping/Outdoor Activities, Section 10000, B.P. & P.*

Environmental Awareness

Opportunities are provided, as often as possible, for Rovers to participate in activities which increase their understanding and awareness of their role in preserving the environment

- Minimum standard being one project/activity annually
- Demonstrate how activities are conducted in a manner which reflects appropriate environmental awareness and practices

Spiritual Emphasis

Spiritual emphasis is regularly incorporated throughout the program. Examples may include, but are not limited to:

- Use of opening and closing Prayers at meetings
- Use of Promise, Law and Motto
- Scouts Own and Scouter's Five at a Rover Event
- Conducting or participating in a Scout's Own at any Section level

Service

Opportunities are provided for Rovers to participate in community service projects/events as often as possible

- Ensure Service is provided for any or all of the following: Self, Crew, Group, Sponsor, Area and/or Council
- Minimum standard: two held annually

Membership/Retention

- No member who is willing to subscribe to the Promise and Law is denied membership (i.e. Scouts Canada does not want any waiting lists, candidates are either registered or re-directed).
- Crews personally invite Rovers back at the beginning of each year.
- Those not returning at any time of the year are contacted by a member of the Crew to determine the reasons why.
- One activity per year focuses on increasing membership at the Crew or Group level.

Linking

As often as possible, opportunities are provided for Rovers to interact with Venturers, with the minimum standard being:

- One regular meeting and one other activity with a Venturer Company annually
- Senior Venturers of advancement age have at least one other opportunity to interact with a Rover Crew

Family/Parental Involvement

Opportunities are provided for family/parent involvement as often as possible.

- Demonstrate family involvement

Training/Leadership

- Two Advisors or 50% of the leadership team have Wood Badge Part I (Crew) or are registered to take the next Wood Badge Part I training
- Crew members are encouraged to attend a Wood Badge Part I for any junior section
- The Crew has obtained the necessary attitude, skills, knowledge and/or training required to conduct outdoor programs, or has recruited a skilled resource person(s) with such knowledge to attend outings/activities

Administration

The following are performed to administer the Crew:

- Maintain current and accurate Crew records, including attendance and Rover's progress records
- Submit a budget to the Group Committee for a year's activities
- Maintain appropriate financial records, and submit proper financial statements to the Group Committee
- Provide an annual inventory of all equipment and property to the Group Committee
- Ensure a representative from the Section Leadership team attends at least 90 percent of Group Committee meetings.
- Participate in all Scouts Canada's official fundraisers

Participation

- Organise/participate/attend at least 1 meeting, event or Round Table at an Area/Council/National level

Rover Input

- Rovers actively plan and operate the Crew program, incorporating the skills and abilities of all members of the Crew
- Rovers seek the Advisor's input
- Rovers are actively engaged in the creation of their section's Code of Conduct

Commissioner's Quality Award - Rover Section (Silver Level)

All Silver level requirements are to be completed in addition to the Bronze level requirements.

Program Planning/Business of the Crew

- Participate in and/or organise at least 2 inter-Crew activities (not including Moots or camps)
- Conduct ceremonies relative to the Crew's chosen theme/vocation and maintain appropriate records/paperwork

Service

- Provide additional service to the sponsor at least once per year
- Provide service once per year to one additional community organization (e.g. food bank, senior's home, distributing holiday gifts through a service sponsored organisation, etc.)

Outdoors

- Plan or attend any National or International event
- Plan and participate in 1 wilderness camp of a duration to be decided upon by the Crew

Training/Leadership

- At least 1 Advisor or 50% of the leadership team (whichever is greater) must have Wood Badge Part II (Rovers) or are registered to take the next Wood Badge Part II training
- 50% of the members of the Crew (Rovers and Advisors) hold a current, recognised standard first aid (with CPR) qualification

Commissioner's Quality Award - Rover Section (Gold Level)

All Gold level requirements are to be completed in addition to the Bronze and Silver level requirements.

Program Planning/Business of the Crew

- Crew members and/or Leadership/Executive attend all, Group Committee meetings, presenting business of Crew
- Crew members have achieved Personal Development (PD) certificates and are all actively pursuing Rover Rambler Badge (written personal action plans required).

Service

- Take on a 2 year commitment to support your community with input from your sponsor/Group Committee (e.g. adopt a trail, highway or park, working in conjunction with local officials)
- Utilize skills earned (e.g. first aid) by assisting outside agencies

Outdoors

- Plan or organise or help with an event/program or attend an International or World event.
- Plan and participate in 2 wilderness camps of duration to be decided upon by the Crew

Training/Leadership

- At least 3 leaders or 75% of the leadership team (whichever is greater) have Wood Badge Part II (Rovers) or are registered to take the next Wood Badge Part II training
- A formal succession plan is in place to recruit new members, replace outgoing Advisors and Executive and train new Advisors and Executive

Instructions

The Commissioner's Quality Award is designed to help recognise excellence in the Section through the delivery of a quality program.

To receive the Bronze Level Award, each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Group Committee and the award is presented by the Group Commissioner and/or the Area Commissioner.

To receive the Silver Level Award, all Bronze Level requirements plus each Silver Level item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Area Service Team and the award is presented by the Area Commissioner.

To receive the Gold Level Award, all Bronze Level requirements plus all Silver Level requirements plus all Gold Level requirements. Each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Council Service Team and the award is presented by the Council Commissioner.

Submissions for each level of the award must be made before Oct. 31st (of the beginning of that Scouting year) which will include all planning documentation. This will be checked by the appropriate certifying level and then passed up to Council as the registration for the award for the section. All other supporting documentation will be checked by the appropriate certifying level and then passed up to Council before the end of that Scouting year (Aug. 31st of the following year). The award recognition will then be sent to the appropriate Commissioner for presentation. Gold level awards will be presented at the White Pine Annual General Meeting in November of the next Scouting year (the Nov. immediately following the Aug. 31st deadline).

Commissioner's Quality Award - Group Committee (Bronze Level)

As adult volunteers, we make a commitment to deliver a quality program to our members. Group Committees provide the administrative and managerial function of supporting Section Scouters and helping them excel in their roles. White Pine Council is pleased to provide Group volunteers with this checklist to ensure that the program being delivered meets quality standards.

Planning

Group Committees must:

- Conduct a minimum of 6 Business Meetings Annually with active input/participation by the Group's Youth Commissioner
- Have a Group short-range plan (1 month)
- Have a Group medium-range plan (3 months)
- Have a Group long-range plan (1 year)
- Plan/organise and co-ordinate all section participation in Scout Popcorn, Apple Day and Scoutrees annually
- Plan/organise and co-ordinate all section participation in annual Group registration day(s)
- Ensure programs are typically conducted in accordance with the *B.P. & P.*, and incorporate appropriate safety precautions.

Outdoors

Scouting is meant to be an outdoor program. Opportunities must be provided for all sections to participate in outdoor activities as often as possible. Minimum standards require:

- Ensure each Section has the appropriate number of outings/events annually (as per Scouts Canada's Program Standards)
- Have a regular inspection schedule to ensure camping equipment is well maintained and is safe to use
- Ensure all activities follow Policies and Accepted Practices, as outlined by *Camping/Outdoor Activities, Section 10000, B.P. & P.*

Environmental Awareness

Opportunities must be provided, as often as possible, for all Sections to participate in activities which increase their understanding and awareness of their role in preserving the environment

- Minimum standard being one project/activity annually at the Group level (i.e. all Sections)
- Demonstrate how activities are conducted in a manner which reflects appropriate environmental awareness and practices

Spiritual Emphasis

Ensure that spiritual emphasis is regularly incorporated throughout Sections' programs

- Use of opening and closing Prayers at meetings (leading by example)
- The Group Committee organises and participates annually in a Group level (i.e. all Sections) spiritual activity (e.g. church parade, Baden-Powell Day, etc.)

Service

Opportunities need to be provided for all Sections to participate in community service projects/events as often as possible

- Ensure Service is provided annually for any or all of the following: Community, Sponsor, Area and/or Council
- Minimum standard: one held annually at the Group level (i.e. all Sections involved)

Linking

As often as possible, opportunities are provided for each Section to interact with the adjacent Sections (inside or outside the Group), with the minimum standard being:

- Ensure that each Section has at least one regular meeting and one other activity with an adjacent Section annually
- Youth of advancement age have at least one other opportunity to interact with a next senior Section (inside or outside the Group)

Membership/Retention

- No member who is willing to subscribe to the Promise and Law is denied membership (i.e. either registered or re-directed, no waiting lists)
- Group Commissioner personally invites Group Committee members and the Section Leadership teams back at the beginning of each year
- Those adults who are not returning at any time of the year are contacted by a member of the Group Committee to determine the reasons why
- Ensure all key Group Committee Positions are filled by qualified volunteers. This includes the positions of Group Commissioner, Treasurer, Secretary, Registrar, Youth Commissioner, etc.
- Ensure that ratio and "2 deep leadership" is firmly adhered to in each Section within the Group
- One activity at the Group level (i.e. all Sections participating) per year focuses on increasing membership of the Group
- Ensure Group actively advertises annual registration dates
- Ensure that annual registration is completed before the end of September and that an organised presence is presented to the local community
- Ensure that a volunteer Youth Commissioner is appointed from ranks of the senior youth in the Group
- Ensure that registration for all adult and youth members is carried out within 2 months of the member joining (or re-registering with)
- Ensure all active adult members (Group Committee, Leaders, Advisors, repeat parent helpers, Rovers in a Leadership role) have a valid PRC

Family/Parental Involvement

Opportunities are provided for family/parent involvement at the Group Level as often as possible.

- Ensure family involvement is encouraged at all levels and parents are included/welcomed at all Group Committee meetings

Training/Leadership/Recognition

- All adult members (including Group Committee members) are to achieve their Wood Badge Part I during their first year of membership
- At least one Group Committee member is required to have a Wood Badge Part II recognition (in any section)
- The Group Committee has ensured that Leaders/Advisors of all Sections have obtained the necessary attitude, skills, knowledge and/or training required to conduct outdoor programs, or has recruited a skilled resource person(s) with such knowledge to attend outings/activities
- Ensure all Section Leadership teams have, or are aware of, available resources (e.g. Leader/Advisor Handbooks, Jumpstart Programs, Program Builder Online, etc.)

Administration

The following are performed to administer the Group:

- Maintain accurate Group Committee meeting minutes and distribute them in a timely fashion after monthly meetings
- Have an annual budget prepared for the year's activities.
- Maintain detailed financial records for the Group, and submit proper financial statements monthly to the Council.
- Maintain an annual (up-to-date) inventory of all equipment and property owned/managed by the Group.
- Ensure a representative from each Section Leadership team attends all of Group Committee's meetings.
- Ensure Camping/Outdoor Activity forms are filled out and signed before every requisite activity/camp for all Sections
- Ensure all requisite paperwork is forwarded to Council at the end of the Scouting year (August 31st)

Participation

- All Sections within the Group have achieved the Bronze level of the Commissioner's Quality Award
- All Sections participate in all Scouts Canada's official fundraisers
- All Sections participate in at least 1 Area/Council Event

Commissioner's Quality Award - Group Committee (Silver Level)

All Silver level requirements are to be completed in addition to the Bronze level requirements.

Planning

- The Group Commissioner (or designate) attends 75% of Area Group Commissioner meetings and 75% of Area Forum/Scouter's Club meetings and reports all relevant issues back to Group Committee
- Ensure all Sections in the Group have achieved the Commissioner's Quality Award – Silver Level, for the current year

Administration

- Maintain a copy of all financial records for 7 years plus current
- Annual Registration paperwork is completed in a timely manner and submitted with payment to Council by Nov. 1 of that Scouting year (i.e. Sept. 1 - Aug. 31 of the following year)

Service

- At the Group level (all Sections) support the sponsor once per year
- At the Group level (all Sections) provide community service 1 time (e.g. food bank, distribute holiday gifts through a service sponsored organisation, etc.)

Training/Leadership/Recognition

- Group maintains independent and accurate records of all adult member's training, accomplishments and service
- Annually evaluate all adult member's contributions to Section, Group, Area and Council and make appropriate nominations for Honours and Awards

Commissioner's Quality Award - Group Committee (Gold Level)

All Gold level requirements are to be completed in addition to the Bronze and Silver level requirements.

Planning

- The Group Commissioner (or designate) attends all Area Group Commissioner meetings and all Area Forum/Scouter's Club meetings and reports all relevant issues back to Group Committee
- Ensure all Sections in the Group have achieved the Commissioner's Quality Award – Gold Level, for the current year

Administration

- Maintain accurate year-over-year Group membership records, a camping equipment replacement plan and 3-yr fundraising plan
- Ensure all Sections in the Group have achieved the Commissioner's Quality Award – Gold Level, for the current year

Community Service

- As a Group, maintain at least one significant, on-going commitment (e.g.: adopt a trail, highway or park, etc.) working with local officials
- As a Group support the community by participating at least 1 time in a local event (e.g. festival day, holiday parade, Special Olympics event, etc.)

Training/Leadership/Recognition

- Develop Section Leaders/Advisors by utilizing a rotational approach to filling contact Leader/Advisor positions (i.e. everybody takes a turn)
- A formal succession plan is in place to recruit new Group Committee members and Section Leaders/Advisors, replace outgoing Group Committee members and Section Leaders/Advisors and train new Group Committee members and Section Leaders/Advisors

Instructions

The Commissioner's Quality Award is designed to help recognise excellence in the Group through the delivery of a quality program.

To receive the Bronze Level Award, each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Area Service Team/ Area Commissioner and the award is presented by the Area Commissioner.

To receive the Silver Level Award, all Bronze Level requirements plus each Silver Level item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Council Service Team and the award is presented by the Council Commissioner.

To receive the Gold Level Award, all Bronze Level requirements plus all Silver Level requirements plus all Gold Level requirements. Each item must be completed and there must be documentation supporting each point (e.g. have a copy of the one year plan, show the schedule demonstrating the outing, etc.) The requirements must be completed during the current Scouting year (Sept. 1 to Aug. 31). The award requirements are assessed by the Council Service Team and the award is presented by the Council Commissioner.

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